

May 10, 2022

The Colona District Library Board met with Clark, Koska, Massarolo, White, and Director Hoste physically present. Hughes, Rizzolo, and Rieger were absent.

The regular meeting was called to order at 6:32 p.m. at the Colona District Library by White. No visitors were present.

The March 8, 2022 regular meeting minutes and April 12, 2022 special meeting minutes were reviewed and approved by consensus.

The Treasurer's reports for March and April were reviewed and discussed. It was noted the money for the special programs in March was for the materials for the wreaths. The replacement tax was paid for two months. In April it was noted the internet access and gas expenses increased. The March and April treasurer's reports were approved by consensus.

Hoste presented the Youth Service's report. Work is being done on the Summer Reading program. The weekly programs at the school and Head Start are going well. Story time/program attendance was 72 for March and 87 for April.

Hoste presented the Director's report. There was discussion regarding Illinois Libraries Presents program. It was suggested to offer some of these during the day to see if that would help attendance. There was a request to continue the Adult Coloring program.

The Youth Service's and Director's reports were approved by consensus.

Old Business – None.

New Business - Adopt Non-Resident Fee – This fee is charged to anyone who doesn't live in our district and would like a library card at our library. Based on the calculation the fee should be \$157.82. Koska made a motion to adopt the Non-Resident Fee of \$157.82. Clark seconded the motion. A roll call was made and everyone present was in favor. The motion passed.

Suggested Budget Changes – Board members were asked if there were any suggested budget changes. It was noted there needs to be some increase in some of the line items. This will be discussed at the June meeting.

Director's Evaluation - The Director's evaluation was distributed. It was recommended to complete the evaluation and return to Hughes by May 28th.

Continuing Education – Hoste will be done with her classes at the end of May. She reported Brown was interested in taking the LTA classes. The policy will be followed.

Further Business – Long Range Plan – Hoste reported she was looking a replacing the air conditioner. She did obtain a bid for the carpet cleaning. They will do a spot cleaning for \$100.

50th Anniversary – Hoste has ordered tote bags to distribute. The design for the t-shirts was approved. She will order t-shirts for staff and Board members.

The regular meeting was adjourned at 7:05 p.m.

Respectfully submitted,

Charlene Massarolo, Secretary

Annual Meeting

The annual meeting was called to order at 7:05 p.m. by White.

Election of officers – Koska made a motion to keep the slate of officers the same for the next year. Massarolo seconded the motion. The slate of officers nominated were Hughes, president; White, vice-president; Clark, treasurer; and Massarolo, recording secretary. A roll call was made and everyone present was in favor. The motion passed.

Set Holiday schedule – The holiday schedule was reviewed. Clark made a motion to accept the Holiday schedule as presented. Koska seconded the motion. A roll call was made and everyone present was in favor. The motion passed.

Ordinance 22-01 Meeting Dates and Times – The meeting dates and times for fiscal year 2022-2023 were reviewed as presented in Ordinance 22-01. Koska made a motion to accept the meeting dates and times as presented in Ordinance 22-01. Clark seconded the motion. A roll call was made and everyone present was in favor. The motion passed.

The annual meeting was adjourned at 7:15 p.m.

Respectfully submitted,

Charlene Massarolo, Secretary

The next meeting will be June 14, 2022 at 6:30 p.m.