

March 8, 2022

The Colona District Library Board met with Clark, Hughes, Koska, Massarolo, Rizzolo, White, and Director Hoste physically present. Rieger was absent.

The regular meeting was called to order at 6:30 p.m. at the Colona District Library by Hughes. There were no visitors.

The January 11, 2022 meeting minutes were approved by consensus.

The Treasurer's reports for January and February were reviewed. It was reported the majority of income for the fiscal year has been received. The annual payment for liability insurance was paid. The quarterly payment for fire/intruder monitoring was also paid. The January and February Treasurer's reports were approved by consensus.

Youth Services' Report – Hoste presented the Youth Service's report from January and February. A rotating display of children's books has been started. Preparation is being done for the summer reading program. There will be a weekly theme based on camps. Weekly reading programs are going well. Head Start at the school has begun again. Story time attendance was 36 for January and 42 for February.

Director's Report - Hoste presented the Director's report for March. The Illinois Department of Public Health had their second vaccination clinic at the library. There were six adults and 2 children. The first and second events by the Illinois Libraries Presents had only 2 viewers each. There are four more programs then the trial membership will conclude. There will be an adult program on making Fabric Wreaths in April. IMRF will be conducting an internal audit of the library on March 24th.

The Youth Services' report and Director's report were approved by consensus.

Old Business – Covid-19 masks – Since the State has revised the mask requirement, it was decided to encourage patrons to wear masks but not required. Staff is still sanitizing equipment between uses.

New Business – Freedom of Information Act (FOIA) Policy – Hoste and Hughes reviewed the FOIA Policy. This is posted on the library's website. Changes were made to the budget numbers and the number of employees. Also, names were updated. The Assistant Director position was removed. The Freedom of Information Act (FOIA) Policy was approved as reviewed with the changes noted.

Blood Borne Pathogens Policy – The Blood Borne Pathogens Policy was reviewed by Hoste and Koska. The changes involved changing body fluids to bodily fluids. Also, some capitalization of words was recommended. The Blood Borne Pathogens Policy was approved as reviewed with the changes noted.

Statement of Economic Interest – The Statement of Economic Interest has been revised. The revised copy was distributed to Board members. There was some discussion regarding the changes. Hoste also distributed some definitions. It was recommended Board members review and complete the Statement of Economic Interest and bring it to the April meeting. Hoste has to sign these as the Ethics Officer. She will mail them to the county.

Further Business – None.

The meeting was adjourned at 7:20 p.m.

Respectfully submitted,

Charlene Massarolo, Secretary

The next regularly scheduled meeting will be held on April 12, 2022 at 6:30 p.m.