

August 09, 2022

The Colona District Library Board met with Clark, Hughes, Koska, Massarolo, Rieger, White, and Director Hoste physically present. Rizzolo was absent.

The Budget and Appropriation Public Hearing was called to order at 6:30 p.m. at the Colona District Library. There were no visitors. The Public Hearing was adjourned at 6:35 p.m.

The regular meeting was called to order at 6:35 p.m. at the Colona District Library. No visitors were present.

The June 14, 2022 meeting minutes were approved by consensus with a change of Hoste applied for the Director's University instead of will be attending.

The Treasurer's reports for June and July were reviewed. Rieger reviewed the statements and there were no issues. The June and July Treasurer's reports were approved by consensus.

Hoste presented the Youth Services' reports for June and July. The Summer Reading program was a success. Staff is focusing now on programming for the fall and winter. Also, research is being done on video games. In June there were 72 people at story time. In July there were 63 people at story time.

Hoste presented the Director's reports for June and July. Concrete was poured for the pad for the storage shed. We had exhibit panels from Bishop Hill for patrons to look at and learn about the history of Bishop Hill. Hoste interviewed for community grants with the ADHOC Committee in Kewanee. Audit was conducted on August 3<sup>rd</sup>. Over 60 people showed up for the open house for the library's 50<sup>th</sup> anniversary. The slideshow has been posted on the library's Facebook page. Two memorial donations were received.

The Youth Services and Director's reports were approved by consensus.

Old Business – None.

New Business – Accept and Adopt Budget and Appropriation Ordinance – The ordinance was reviewed and discussed. There was discussion to lower the IMRF, audit, liability, and Social Security funds. Clark made a motion to accept and adopt the Budget and Appropriation Ordinance 12-02 with the changes discussed. Koska seconded the motion. A roll call was made and all present were in favor and the motion passed.

Annual Financial Statement for Publication – Hoste presented the annual financial statement for publication. This was reviewed and discussed. It will be published per statute.

Chief Financial Officer's Report – The Chief Financial Officer's report for fiscal year 7/1/22 to 6/30/23 was reviewed and discussed. It was accepted.

Approve IPLAR – Hoste completed the Illinois Public Library Annual Report for 2022. White had reviewed it. The 2022 IPLAR was approved.

Review Reference Policy – Koska reviewed the Reference Policy. She recommended to add email to the policy as a way service is given. The Reference Policy was accepted with the change.

Assign Constitution and By-Laws – Clark will review the Library's Constitution and By-Laws and report at the October meeting.

Assign Ethics Statement – Rieger will review the Ethics Statement and report at the October meeting.

Assign Ethics Ordinance and Trustee Ethics – Rieger will review the Ethics Ordinance and Trustee Ethics and report at the October meeting.

PUG Day – CE Training for Staff – PraireCat is providing a staff in-service day on September 23<sup>rd</sup>. The agenda was reviewed. The library will be closed that day in order for staff to attend the in-service,

Further Business – Different types and sizes of sheds were reviewed and discussed. It was recommended to get a bigger size than 7X7 and to have it a resin shed instead of steel.

The meeting was adjourned at 7:40 p.m.

Respectfully submitted,

Charlene Massarolo, Secretary

The next meeting will be October 11, 2022 at 6:30 p.m.