**Director’s Report – January 2025**

**Events Overview**

**January 8th – Snow Storm STEM Kit**
We will be handing out STEM kits - Snowstorm in a Jar. Included in these kits are everything a child needs to create their very own snowstorm.

**January 13th- Paper bag Snowflake Kit**
We will be handing out snowflake kits. Included in the kits are white paper bags, glue sticks and mini staplers. Following the instructions, patrons will be able to construct a 3-D snowflake

**January 15th – Book Club**

Another chance to join our book club. I picked out a book this time and had a sign-up sheet next to the books. I had one person sign up. If no one shows up, I will be taking a break and resume at a later date.

**February 5th – Candy Heart STEM Kit**

In February, we will be handing out kits that include conversation candy hearts, along with rulers. Children will be able to stack their hearts and measure in different ways how tall they can make a heart tower. A worksheet will be provided with space for estimates and measurement questions.

**February 10th – Key Ring Kits**

I purchased Felt keyrings kits off of Etsy to hand out for the month of February. There are multiple designs to choose from.

**February 12th- Blood Drive**

Impact Life will be conducting their blood drive in the multiple purpose room from 4:30 to 6:30pm.

**February 28th – String Art**

I have invited Mindy Matthews back for the next 4 months. She will be instructing patrons on 4 different seasonal designs until we begin our Summer Reading Program.

**Centennial Tax**
I brought to the attention of Centennial Tax the amount of unemployment tax that was reported in our October reports and it was fixed and should be back to normal. I have not heard back from Kim Hoffman about other possible accounting firms that do business with other libraries.

**Blackhawk Bank and Trust**

Late November, I went to Blackhawk Bank and transferred money to another CD and rolled over the rest of the fund in the original CD to the 18-month CD. It was also suggested that I move extra money to our money market account in order to gain extra interest. I then will transfer money between the funds to pay bills.

**Youth Services Interview**

Interviews were conducted over 4 days the second week of December. Amanda and I interviews multiple candidates and we both agreed on Hannah Lawrence. Her first day on training was December 17. Amanda showed her around and Hannah was able to shadow Amanda until her departure on December 30th. Hannah has picked up the job quickly. We are currently planning summer reading with staff input. This year’s theme is Level Up at your Library.

**Per Capita Grant**

The Per Capita Grant was completed in late November. I also completed our Annual Certification for 2025.

**First-Aid**

I contacted Hammond Henry Hospital to schedule a recertified first-aid and AED training for February 14. I recommend the library be closed the whole day for training.

**Friends of Library**

Chris Rugh and Nancy Beedlow are the only active members of our Friends Group. They are actively talking about disbanding the group if we do not find other members to join. I included it in our monthly newsletter for January in hopes someone will join. The Friends did conduct a fundraiser last year with SaveAround coupons books with coupons for restaurants and local activities. We only sold 15 books, less than what we expected.

April Hoste