

# COLONA DISTRICT PUBLIC LIBRARY

January 8, 2019

6:30 p.m.

## AGENDA

Mission Statement: The Colona District Public Library provides services and high interest materials in a variety of formats. This enables the district residents to obtain information to meet their personal and educational needs. Special emphasis is placed on stimulating young readers to use and enjoy the library and to provide services for students of all levels.

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|---|----------------------|-------------|
| I. Call to Order                            | President            |             |
| II. Recognition of Visitors                 | President            |             |
| III. Approval of Minutes                    | President            | Approval    |
| IV. Reports                                 |                      |             |
| A. Treasurer's Report                       | Treasurer            | Approval    |
| B. Children's Report                        | Children's Assistant | Information |
| C. Library Director's Report                | Director             | Information |
| V. Old Business                             |                      |             |
| A. Set Date for Long Range Planning         | Board                | Approval    |
| B. Staffing – Children's and Youth Services | Assistant Director   | Information |
| C. Leave of Absence Procedure               | Board                | Approval    |
| D. Internet Policy                          | Board                | Approval    |
| VI. New Business                            |                      |             |
| A. Review Assigned Library Policies         |                      |             |
| 1. Patron Confidentiality Policy            | Board                | Approval    |
| 2. Patron Behavior Policy                   | Board                | Approval    |
| 3. Library Use Policy                       | Board                | Approval    |
| B. Assign Library Policies for March Review |                      |             |
| 1. Freedom of Information Act               | President            | Assignment  |
| 2. Bloodborne Pathogens Policy              | President            | Assignment  |
| C. Illinois Comptroller Ann. Fin. Review    | Board                | Approval    |
| D. Hoffman Tranel Audit                     | Board                | Approval    |
| E. Tuition Reimbursement                    | Board                | Approval    |
| F. Furniture                                | Director             | Information |
| G. Salary Ranges for Jobs                   | Director             | Information |
| H. Lowell N Johnson Charitable Found        | Director             | Information |

VII. Further Business

VIII. Adjournment

Next Meeting: March 12, 2018 at 6:30 p.m.