

May 9, 2017

The Colona District Library Board met with Clark, Koska, Massarolo, Rieger, Rizzolo, White, and Director Von Arb physically present. Hughes was absent.

The regular meeting was called to order at 6:35 p.m. at the Colona District Library by White. No visitors were present. Rieger was welcomed as a new Board member to replace Powell.

The March 14, 2017 minutes were approved by consensus.

The Treasurer's reports for February, March and April were reviewed and discussed. It was noted the Special Reserve Fund may be used for necessary repairs and replacements. It was also reported there was \$240 spent in April to upgrade the computers to Windows 10. The February, March, and April treasurer's reports were approved by consensus.

Rizzolo presented the Children's report. There was a ferret night in April. The library is being decorated with Legos for the summer reading program. The first program will be Keith West, a magician. This will be held at the Colona Grade School as a family night.

Von Arb presented the Director's reports for March and April. An engagement letter from the auditor has been received. The audit should begin on August 1<sup>st</sup> and be completed by October 15. A mobile hotspot has been ordered for the library. BrainHQ is now up and running. Von Arb attended a Delegates' Assembly in April. There were three programs held for adults including a paper cutting program, financial planning and another coloring night.

The children's and director's reports were approved by consensus.

Old Business – None.

New Business - Adopt Non-Resident Fee – This fee is charged to anyone who doesn't live in our district and would like a library card at our library. Koska made a motion to adopt the Non-Resident Fee of \$95. White seconded the motion. All present were in favor. The motion passed.

Suggested Budget Category Changes – Board members were asked if there were any suggested budget changes. The headings on the treasurer's report were reviewed. There were no budget category changes.

Director's Evaluation – It is time to complete the Director's evaluation. Hughes will work on this from the input from the other Board members. A copy of the evaluation was distributed and members were asked to return them to within two weeks.

The meeting was adjourned at 7:15 p.m.

Respectfully submitted,

Charlene Massarolo, Secretary

### Annual Meeting

The annual meeting was called to order at 7:15 p.m. by White.

Holiday schedule – The holiday schedule was reviewed. It was noted the Library will be closed Saturday, Sunday, and Monday the weekend of Christmas and New Year's. Clark made a motion to accept the holiday schedule as presented. Koska seconded the motion. All present were in favor and the motion passed.

Meeting Dates and Times – The meeting dates and times for fiscal year 2017-2018 were reviewed as presented in Ordinance 17-01. Rizzolo made a motion to accept the meeting dates and times as presented in Ordinance 17-01. Clark seconded the motion. All present were in favor and the motion passed.

Election of officers – The slate of officers nominated were Hughes, president; White, vice-president; Clark, treasurer; and Massarolo, recording secretary. Rizzolo made a motion to accept the slate of officers as nominated. Koska seconded the motion. All present were in favor. The motion passed.

Library Walk Through – The Board members then took some time to walk through the library. It was recommended to replace the game table. This was not done last year. It was also recommended to replace the toilets with high flushing toilets. Von Arb will obtain some pricing.

Further Business – None.

The annual meeting was adjourned at 7:30 p.m.

Respectfully submitted,

Charlene Massarolo, Secretary