

January 10, 2017

The Colona District Library Board met with Clark, Hughes, Koska, Massarolo, Powell, Rizzolo, and Director Von Arb physically present. White was absent.

The regular meeting was called to order at 6:35 p.m. at the Colona District Library by Hughes.

Traci Rieger was recognized as a visitor.

The October 11, 2016 meeting minutes were reviewed. It was noted the Resolution to Levy 0.02% Tax should be 16-03. The minutes were approved by consensus with the change.

The Treasurer's reports for September, October, and November were reviewed. It was noted the levy payment was received in September. The cost of the mulch was moved from Landscaping in September to Maintenance in October. The Building Improvements expense in September was for updates to the parking lot. The Special Reserve fund expense in September was for the copier. In October the replacement tax was received. In November another levy payment was received. The Accounting Fee expense was a little higher in November due to the annual report completed by the comptroller. The treasurer's reports were approved by consensus.

Rizzolo presented the Children's reports for October, November, and December. The October Fall Festival had a great turnout. Santa came in December. Work on the Summer Reading Program has begun.

Von Arb presented the Director's reports for October, November, and December. Von Arb reported the library hosted several events which included a program on Drones, a program on the assassination of President Kennedy, a program on haunted locations, and two Adult coloring nights. The outside lights are being replaced by LED lights. There will be a continuing education day soon.

The children's and director's reports were approved by consensus

Old Business – None.

New Business – Upgrade to Video Security System – Von Arb presented information on upgrading the video security system. This will add two cameras and update the power supply. This will allow more viewing of outside and inside the library. There will be a one-time installation fee of \$550 and then an increase of \$20 a month. Clark made a motion to approve the upgrade to the video security system. Powell seconded the motion. All present were in favor and the motion passed.

Assign Review of Materials Selection Policy – Koska will review this policy.

Assign Review of Investment Policy – Koska will review this policy.

Review of Travel Policy – The Travel Policy was reviewed and discussed. This is required for reimbursing employees and Board members for travel expenses as a result of official library business. Resolution 2017-01 for Travel Reimbursement was also reviewed. Powell made a motion to approve the Travel Policy and Resolution 2017-01. Koska seconded the motion. All present were in favor and the motion passed.

Further Business – There was no further business.

The meeting was adjourned at 7:00 p.m.

Respectfully submitted,

Charlene Massarolo, Secretary

Next Board Meeting – March 14, 2017 at 6:30 p.m.