

March 8, 2016

The Colona District Library Board met with Clark, Hughes, Massarolo, Powell, Rizzolo, White, and Director Von Arb physically present. Koska was absent.

The regular meeting was called to order at 6:40 p.m. at the Colona District Library by White. No visitors were present.

The January 12, 2016 meeting minutes were approved by consensus.

The Treasurer's report for January was reviewed. It was noted we are about 60% of the way thru the fiscal year. The amount of the insurance is being corrected by the accounting company. The treasurer's report was approved by consensus.

Rizzolo presented the Children's reports for January and February. Batey attended the Growing Great Families Conference. Batey applied for a grant and received it for free children's books thorough FirstBooks. There were enough books for the Friends group to give to the local preschool and Head Start children and still had some left for the summer reading program. Batey also gave her resignation. The attendance for January story time and programing was 584 and the February story time and programming was 696.

Von Arb presented the Director's reports for January and February. The Library has subscribed to Freegal Music which is an online service where patrons can download and stream music. March 14th the Library will be closed for a Staff training day. The adult coloring night in February was very well attended. Another one is planned for April. Tom Emery will give a program on Illinois History on April 11th.

The children's and director's reports were approved by consensus

Old Business – Long Range Plan – The Long Range Plan was reviewed and approved as presented.

New Business – Children's Librarian position – Von Arb reported she has advertised on the RAILS job website as well as other library list serves. She has received several applications.

Review of Library Use Policy – White reviewed this policy. There were no major changes. There was discussion regarding changing the wording of physical intimidation to other forms of intimidation and to include staff. After review and discussion the policy was approved with the minor wording change.

Review of Prohibited Gift Policy – Koska had reported she had reviewed the policy and there were no changes needed. The Prohibited Gift Policy was reviewed and approved.

Review of Patron Confidentiality Policy – Hughes reviewed this policy and there were no changes needed. The Patron Confidentiality Policy was reviewed and approved.

Review Blood Borne Pathogens Policy – Massarolo reviewed this policy. It was recommended to remove the requirement of an annual in-service if it was not being done annually. The Blood Borne Pathogen Policy was reviewed and approved with the minor change.

Review Freedom of Information Act – Von Arb reviewed the Freedom of Information Act and stated there were no changes. The Freedom of Information Act was reviewed and approved.

Review Library Calendar – The Library Calendar was reviewed and approved.

Further Business – There was no further business.

The meeting was adjourned at 7:25 p.m.

Respectfully submitted,

Charlene Massarolo, Secretary

The next meeting will be held May 10, 2016 at 6:30 p.m.